



Sherry Witt
KNOX COUNTY CLERK

TO

GLENN JACOBS
KNOX COUNTY MAYOR

August 2019

County Clerk
Period Ended August 2019

Glenn Jacobs
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 8/31/2019.



Sherry Witt, County Clerk

STATE OF TENNESSEE
COUNTY OF KNOX

Personally appeared before me, in the county aforesaid, Sherry Witt, County Clerk of said county, who makes oath in due form of law that the foregoing report is full, true, and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 11th day of September 2019.



Notary Public

My Commission Expires

10-1-2022



County Clerk
Statistical Data on Salaries

August 2019

	Authorized By Salary Suit	Actual
Number of Regular Employees	87	81
Total Salaries, Regular Employees	\$ 446,807.41	\$ 348,727.16
Number of Extra employees	As Needed	3
Total Salaries, Extra Employees	\$ 20,000.00	\$ 10,580.91 *

* Included in salaries - Employee payout for "Voluntary Workforce Reduction and Early Retirement"

County Clerk
Assets and Liabilities
August 2019

Assets	Beginning Balance 8/1/2019	Debits	Credits	Balance As of 8/31/2019
Cash on Hand	4,871.59	4,966,147.81	4,924,180.85	46,838.55
First Tennessee Commercial Bank	24,583.98			24,583.98
FirstBank	702.64	60.46		763.10
FirstBank	1,516,690.41	7,628,648.49	6,783,985.36	2,361,353.54
FirstBank	5,621,699.57	2,094,761.76	2,510,791.17	5,205,670.16
Credit Card Receivables	559,498.91	2,073,552.23	2,077,927.05	555,124.09
Accounts Rec-TeleCheck	-			-
Total Assets	7,728,047.10	16,763,170.75	16,296,884.43	8,194,333.42

Liabilities	Beginning Balance 8/1/2019	Debits	Credits	Balance As of 8/31/2019
Due to State	3,436,150.17	4,076,438.64	4,351,636.56	3,711,348.09
Due to County	2,389,482.36	2,820,487.27	2,767,244.46	2,336,239.55
Due to Litigants, Heirs, Others	66,118.28	183,113.35	207,712.30	90,717.23
Due to Out of State Contractors	97,500.00	-	1,500.00	99,000.00
Clerk-Fee Commission Account	1,738,796.29	375,268.79	593,501.05	1,957,028.55
Total Liabilities	7,728,047.10	7,455,308.05	7,921,594.37	8,194,333.42

County Clerk
 Receipts and Disbursements
 Financial Transaction-Due to County-Due to State
 August 2019

	RECEIPTS	DUE TO COUNTY	DUE TO STATE	CLERK FEES
Beer Tax	207,112.40	196,756.78		10,355.62
Marriage License - County	2,830.00	2,688.50		141.50
Wheel Tax	1,449,032.50	1,376,580.88		72,451.62
Hotel, Motel Tax	773,533.19	758,062.53		15,470.66
Beer Privilege Fee				
Beer Fines				
Liquor Privilege Tax	1,800.00	1,710.00		90.00
Helping Schools	203.36	203.36		
Beer Permit Applications	250.00	237.50		12.50
Marriage License - State	4,245.00		4,032.75	212.25
State Premarital Training - Marriage License	12,780.00		12,780.00	
State & Local Sales Tax Autos	1,673,307.97		1,589,642.57	83,665.40
State & Local Sales Tax Boats	108,602.05		103,171.95	5,430.10
Dogs on Patios				
MVD Renewals & Registrations	1,883,240.70		1,883,240.70	
Organ Donor	1,665.81		1,665.81	
MFG Home Installation Permits	740.00		740.00	
Totals	6,119,342.98	2,336,239.55	3,595,273.78	187,829.65

County Clerk
Fee Account
August 2019

Clerk's Fee Account	Beginning Balance 8/1/2019	1,738,800.29
	Additions:	580,301.43
	Passports (\$29,315.00)	
	Interest (\$13,504.95)	
	EIVS (\$1,460.00)	
	Mail Fees (\$24,493.90)	
	Marriage License (\$3,537.50)	
	Business License (\$4,515.00)	
	Miscellaneous Receipts (\$7,442.75)	
	Renewals (\$82,050.00)	
	Titles (\$131,414.75)	
	State Payment Business Taxes (\$34,408.48)	
	State Payment Title Printing (\$35,847.40)	
	Returned Checks/Funds Collected (\$217.05)	
	Clerk Fees Driver License (\$22,000.00)	
	Clerk Percent Fees-County/State (\$187,829.65)	
	Earmarked funds received (\$2,265.00)	
	Disbursements	362,041.17
	Knox County-Payroll (\$359,308.07)	
	TeleCheck Fee (\$2,733.10)	
	Ending Balance 8/31/2019	1,957,060.55

County Clerk
Bank Reconcilations
Commercial Bank, First Tennessee Bank, FirstBank
August 2019

Per Bank Statements:

FirstBank - Main Account	\$ 2,299,012.15
FirstBank - State Account/Credit Cards	\$ 5,205,670.16
Commercial Bank-Main Account	\$ 10,891.75
First Tennessee Bank	\$ 24,583.98

Total Per Bank Statements \$ 7,540,158.04

Add monies in bank, not on books	(6,640.04)
JE correction	(175,439.99)
Add Deposits in Transit FirstBank -Main Account:	\$ 259,188.74

Total 77,108.71

Deduct Outstanding Checks FirstBank-Main Account:

124 checks outstanding as of 8/31/2019 \$ 14,767.32

Deduct Outstanding Checks Commercial Bank-Main Account:

121 checks outstanding as of 8/31/2019 \$ 10,128.65

24,895.97

Balance per County Clerk's Books

\$ 7,592,370.78