



Sherry Witt
KNOX COUNTY CLERK

TO

GLENN JACOBS
KNOX COUNTY MAYOR

October 2020

County Clerk

Period Ended October 2020

Glenn Jacobs
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 10/31/2020.



Sherry Witt, County Clerk

STATE OF TENNESSEE
COUNTY OF KNOX

Personally appeared before me, in the county aforesaid, Sherry Witt, County Clerk of said county, who makes oath in due form of law that the foregoing report is full, true, and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 12th day of November, 2020.



Notary Public

My Commission Expires 10-1-2022

County Clerk

Statistical Data on Salaries

October 2020

	Authorized By Salary Suit	Actual
Number of Regular Employees	87	78
Total Salaries, Regular Employees	\$ 446,807.41	\$ 501,529.84 *
Number of Extra employees	As Needed	2
Total Salaries, Extra Employees	\$ 20,000.00	\$ 8,099.86 *

* 3 payrolls - October

Financial Transaction-Due to County-Due to State
October 2020

	RECEIPTS	DUE TO COUNTY	DUE TO STATE	CLERK FEES
Beer Tax	210,380.53	199,861.50		10,519.03
Marriage License - County	4,330.00	4,113.50		216.50
Wheel Tax	1,319,131.00	1,253,174.45		65,956.55
Hotel, Motel Tax	540,924.02	530,105.54		10,818.48
Beer Privilege Fee				
Beer Fines				
Liquor Privilege Tax	1,550.00	1,472.50		77.50
Helping Schools	136.95	136.95		
Beer Permit Applications	500.00	475.00		25.00
Marriage License - State	6,495.00		6,170.25	324.75
State Premarital Training - Marriage License	19,680.00		19,680.00	
State & Local Sales Tax Autos	1,524,565.22		1,448,336.96	76,228.26
State & Local Sales Tax Boats	111,152.40		105,594.78	5,557.62
Dogs on Patios				
MVD Renewals & Registrations	1,690,447.88		1,690,447.88	
Organ Donor	1,572.98		1,572.98	
MFG Home Installation Permits	-			
Totals	5,430,865.98	1,989,339.44	3,271,802.85	169,723.69

County Clerk
Fee Account
October 2020

Clerk's Fee Account	Beginning Balance 10/1/2020	2,521,834.85
	Additions:	522,052.48
	Passports (\$14,505.00)	
	Interest (\$1,616.88)	
	EIVS (\$1,810.00)	
	Mail Fees (\$26,297.60)	
	Marriage License (\$5412.50)	
	Business License (\$4185.00)	
	Miscellaneous Receipts (\$9,754.72)	
	Renewals (\$73,112.25)	
	Titles (\$114,612.00)	
	State Payment Business Taxes (\$28,010.00)	
	State Payment Title Printing (\$18838.96)	
	Returned Checks Funds Recovered ()	
	Clerk Fees Driver License (\$19,636.00)	
	Clerk Percent Fees-County/State (\$169,929.82)	
	Earmarked funds received (\$34,119.75)	
	CAC/VMC (\$212.00)	
	Disbursements	1,280,292.11
	Knox County-Payroll (\$509,629.7)	
	TN Dept of Labor Unemployment (\$0.00)	
	TeleCheck Fee (\$2,700.00)	
	Excess Fees (\$749,526.52)	
	Returned Checks (\$1,902.22)	
	Computer equip/supplies earmarked funds (\$16,189.67)	
	Receivable CAC/VMC (\$344.00)	
	Ending Balance 10/31/2020	1,763,595.22

County Clerk
Assets and Liabilities
October 2020

Assets	Beginning Balance 10/1/2020	Debits	Credits	Balance As of 10/31/2020
Cash on Hand	9,768.45	3,895,417.87	3,895,428.74	9,757.58
First Tennessee	24,583.98			24,583.98
FirstBank	2,523,672.79	8,411,414.87	8,684,127.15	2,250,960.51
FirstBank	4,963,894.91	2,078,779.79	2,500,000.00	4,542,674.70
Credit Card Receivables	581,218.20	2,056,389.12	2,108,387.81	529,219.51
Total Assets	8,103,138.33	16,442,001.65	17,187,943.70	7,357,196.28

Liabilities	Beginning Balance 10/1/2020	Debits	Credits	Balance As of 10/31/2020
Due to State	3,451,705.65	3,618,784.15	3,536,039.35	3,368,960.85
Due to County	1,923,972.05	3,969,033.97	4,034,401.36	1,989,339.44
Due to Litigants, Heirs, Others	91,125.78	197,745.29	226,920.28	120,300.77
Due to Out of State Contractors	114,500.00	-	500.00	115,000.00
Clerk-Fee Commission Account	2,521,834.85	1,308,368.41	550,128.78	1,763,595.22
Total Liabilities	8,103,138.33	9,093,931.82	8,347,989.77	7,357,196.28

County Clerk
Bank Reconcilations
First Horizon Bank, FirstBank
October 2020

Per Bank Statements:

FirstBank - Main Account	\$ 2,241,244.67
FirstBank - State Account/Credit Cards	\$ 4,542,674.70
First Horizon Bank	<u>\$ 24,583.98</u>

Total Per Bank Statements \$ 6,808,503.35

Add Deposits in Transit FirstBank - Main Account: \$ 209,071.38

Total 209,071.38

Deposit in bank not on GL 36.00
Journal booked backwards (20.18)

Deduct Outstanding Checks FirstBank - Main Account:
170 checks outstanding as of 10/31/2020 \$ 199,339.72

Total 199,355.54

Balance per County Clerk's Books \$ 6,818,219.19