



SHERRY WITT

KNOX COUNTY CLERK

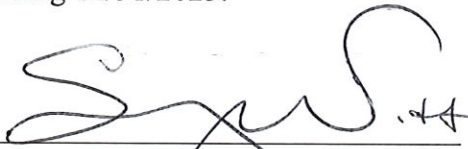
"Dedicated to Serving You"

To
Glenn Jacobs
County Mayor

County Clerk
Period Ended
December 2023

Glenn Jacobs
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 12/31/2023.



Sherry Witt, County Clerk

STATE OF TENNESSEE
COUNTY OF KNOX

Personally, appeared before me, in the county aforesaid, Sherry Witt, County Clerk of said county, who makes oath in due form of law that the foregoing report is full, true, and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 8th day of January, 2024.



Notary Public

My Commission Expires

February 28, 2027



County Clerk

Statistical Data on Salaries

December 2023

	Authorized By Salary Suit	Actual
Number of Regular Employees	90	71
Total Salaries, Regular Employees	\$ 484,427.72	\$ 337,244.59
Number of Extra employees	As Needed	6
Total Salaries, Extra Employees	\$ 30,000.00	\$ 6,841.66

County Clerk
Bank Reconcilations
FirstBank
December 2023

Per Bank Statements:

FirstBank - Main Account	\$ 4,262,753.60
FirstBank - State Account/Credit Cards	\$ 5,163,515.41

Total Per Bank Statements	<u>\$ 9,426,269.01</u>
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Add Deposits in Transit FirstBank - Main Account:	Total	<u>133,928.32</u>
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358 checks outstanding as of 12/31/2023	\$ 31,708.00
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Total	<u>31,708.00</u>
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Balance per County Clerk's Books	<u>\$ 9,528,489.33</u>
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County Clerk
Assets and Liabilities
December 2023

Assets	Beginning Balance 12/1/23	Debits	Credits	Balance As of 12/31/23
Cash on Hand	10,213.74	5,118,382.12	5,118,410.12	10,185.74
FirstBank	3,457,319.81	7,678,844.65	6,771,190.54	4,364,973.92
FirstBank	5,372,658.12	2,300,702.02	2,509,844.73	5,163,515.41
Credit Card Receivables	526,172.17	2,265,068.01	2,191,836.54	599,403.64
Total Assets	9,366,363.84	17,362,996.80	16,591,281.93	<u>10,138,078.71</u>

Liabilities	Beginning Balance 12/1/23	Debits	Credits	Balance As of 12/31/23
Due to State	3,768,183.33	3,895,241.71	4,272,581.15	4,145,522.77
Due to County	2,640,512.72	2,737,913.31	2,836,601.45	2,739,200.86
Due to Litigants, Heirs, Others	94,884.53	153,421.91	189,462.53	130,925.15
Due to Out of State Contractors	135,000.00	-	-	135,000.00
Clerk-Fee Commission Account	2,727,783.26	350,645.25	610,291.92	2,987,429.93
Total Liabilities	9,366,363.84	7,137,222.18	7,908,937.05	<u>10,138,078.71</u>

County Clerk
 Receipts and Disbursements
 Financial Transaction-Due to County-Due to State
 December 2023

	RECEIPTS	DUE TO COUNTY	DUE TO STATE	CLERK FEES
Beer Tax	192,354.03	182,736.33		9,617.70
Marriage License - County	2,430.00	2,308.50		121.50
Wheel Tax	1,138,028.00	1,081,126.60		56,901.40
Hotel, Motel Tax	1,501,149.32	1,471,126.33		30,022.99
Beer Privilege Fee	300.00	285.00		15.00
Beer Fines				
Liquor Privilege Tax	1,600.00	1,520.00		80.00
Helping Schools	98.10	98.10		
Beer Permit Applications				
Marriage License - State	3,645.00		3,462.75	182.25
State Premarital Training - Marriage License	12,660.00		12,660.00	
State & Local Sales Tax Autos	2,485,282.28		2,361,018.16	124,264.12
State & Local Sales Tax Boats	43,000.18		40,850.17	2,150.01
MVD Renewals & Registrations	1,689,054.78		1,689,054.78	
Organ Donor	1,215.91		1,215.91	
MFG Home Installation Permits				
Totals	7,070,817.60	2,739,200.86	4,108,261.77	223,354.97

**County Clerk
Fee Account
December 2023**

Clerk's Fee Account

Beginning Balance 12/1/2023		2,727,783.26
Additions:		610,291.92
Passports	36,102.00	
Interest	41,585.82	
EIVS	4,635.00	
Mail Fee	23,766.30	
Marriage License	3,037.50	
Business License	3,210.00	
Miscellaneous Receipts	4,514.50	
Renewals	62,526.00	
Titles	107,567.50	
State Payment Business Taxes	22,283.52	
State Payment Title Printing	24,216.00	
Clerk Fees Driver License	8,792.00	
Clerk Percent Fees-County/State	223,354.97	
Returned Checks funds received	101.00	
Earmarked funds received-Computer Equip	5,684.80	
Earmarked funds title fee-Motor Vehicle	38,307.00	
CAC/VMC/KnoxWorx/CONNECT/KARM	608.00	
Motor Vehicle Sales Tax Check Clearing	0.01	
Disbursements:		350,645.25
Knox County-Payroll	317,924.79	
Earmarked funds title fee-payroll	26,161.46	
TeleCheck Fee	2,250.00	
Excess Fees		
Returned Checks funds due	101.00	
Mail Fees		
Computer equip/cameras earmarked funds	1,417.00	
Receivable CAC/VMC/Knoxworx/CONNECT	612.00	
Payment for Positive Pay	90.00	
Clerk error	49.00	
Earmarked funds title fee-NADA books	2,040.00	
Ending Balance 12/31/2023		2,987,429.93