



SHERRY WITT

KNOX COUNTY CLERK

"Dedicated to Serving You"

To
Glen Jacobs
County Mayor

County Clerk
Period Ended
February 2023

Glenn Jacobs
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 02/28/2023.

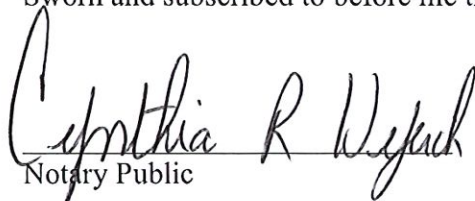


Sherry Witt, County Clerk

STATE OF TENNESSEE
COUNTY OF KNOX

Personally, appeared before me, in the county aforesaid, Sherry Witt, County Clerk of said county, who makes oath in due form of law that the foregoing report is full, true, and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 10th day of March, 2023.



Notary Public

My Commission Expires 2/7/2026



County Clerk
Bank Reconcilations
FirstBank
February 2023

Per Bank Statements:

FirstBank - Main Account	\$ 3,960,162.74
FirstBank - State Account/Credit Cards	\$ 4,053,050.92

Total Per Bank Statements	<u>\$ 8,013,213.66</u>
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Add Deposits in Transit FirstBank - Main Account:	Total	<u>242,569.87</u>
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368 checks outstanding as of 2/28/2023	<u>\$ 42,261.91</u>
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Total	<u>42,261.91</u>
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Balance per County Clerk's Books	<u>\$ 8,213,521.62</u>
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County Clerk
 Receipts and Disbursements
 Financial Transaction-Due to County-Due to State
 February 2023

	RECEIPTS	DUE TO COUNTY	DUE TO STATE	CLERK FEES
Beer Tax	166,354.42	158,036.70		8,317.72
Marriage License - County	1,610.00	1,529.50		80.50
Wheel Tax	1,180,659.00	1,121,626.05		59,032.95
Hotel, Motel Tax	868,146.55	850,783.62		17,362.93
Beer Privilege Fee	1,592.00	1,512.40		79.60
Beer Fines	3,000.00	2,850.00		150.00
Liquor Privilege Tax	1,000.00	950.00		50.00
Helping Schools	171.20	171.20		
Beer Permit Applications	750.00	712.50		37.50
Marriage License - State	2,415.00		2,294.25	120.75
State Premarital Training - Marriage License	8,520.00		8,520.00	
State & Local Sales Tax Autos	2,616,257.51		2,485,444.63	130,812.88
State & Local Sales Tax Boats	82,127.59		78,021.21	4,106.38
MVD Renewals & Registrations	1,247,817.71		1,247,817.71	
Organ Donor	1,130.49		1,130.49	
MFG Home Installation Permits	111.00		111.00	
Totals	6,181,662.47	2,138,171.97	3,823,339.29	220,151.21

County Clerk
Assets and Liabilities
February 2023

Assets	Beginning Balance 2/1/2023	Debits	Credits	Balance As of 2/28/2023
Cash on Hand	3,098.60	4,690,462.98	4,690,335.03	3,226.55
FirstBank	3,692,779.14	7,128,594.13	6,660,902.57	4,160,470.70
FirstBank	4,732,386.38	1,820,664.54	2,500,000.00	4,053,050.92
Credit Card Receivables	494,059.03	1,849,033.64	1,679,416.63	663,676.04
Total Assets	8,922,323.15	15,488,755.29	15,530,654.23	<u>8,880,424.21</u>

Liabilities	Beginning Balance 2/1/2023	Debits	Credits	Balance As of 2/28/2023
Due to State	3,921,777.35	4,057,547.36	3,984,882.80	3,849,112.79
Due to County	2,351,149.61	2,437,456.67	2,224,479.03	2,138,171.97
Due to Litigants, Heirs, Others	247,574.94	711,134.64	617,006.55	153,446.85
Due to Out of State Contractors	126,500.00	-	1,500.00	128,000.00
Clerk-Fee Commission Account	2,275,321.25	355,068.43	691,439.78	2,611,692.60
Total Liabilities	8,922,323.15	7,561,207.10	7,519,308.16	<u>8,880,424.21</u>

**County Clerk
Fee Account
February 2023**

Clerk's Fee Account

Beginning Balance 2/1/2023 **2,275,321.25**

Additions: **691,439.78**

Passports	41,650.00
Interest	30,858.91
EIVS	3,085.00
Mail Fee	22,883.20
Marriage License	2,012.50
Business License	5,070.00
Miscellaneous Receipts	6,067.45
Renewals	61,092.50
Titles	127,445.50
State Payment Business Taxes	78,343.46
State Payment Title Printing	28,746.00
Clerk Fees Driver License	7,948.00
Clerk Percent Fees-County/State	220,151.21
Returned Checks funds received	82.50
Earmarked funds received-Computer Equip	9,882.55
Earmarked funds title fee-Motor Vehicle	45,309.00
CAC/VMC/KnoxWorx/CONNECT/KARM	812.00

Disbursements: **355,068.43**

Knox County-Payroll	320,378.35
Earmarked funds title fee-payroll	24,595.98
TeleCheck Fee	2,908.37
Excess Fees	
Returned Checks funds due	82.50
Mail Fees to Knox County	
Computer equip/cameras earmarked funds	6,361.98
Receivable CAC/VMC/Knoxworx/CONNECT	700.00
Clerk errors	41.25

Ending Balance 1/31/2023 **2,611,692.60**

County Clerk

Statistical Data on Salaries

January 2023

	Authorized By Salary Suit	Actual
Number of Regular Employees	90	74
Total Salaries, Regular Employees	\$ 484,427.72	\$ 337,272.85
Number of Extra employees	As Needed	6
Total Salaries, Extra Employees	\$ 30,000.00	\$ 7,701.48