

# TENNESSEE NOTARY PUBLIC APPLICATIONS

## KNOX COUNTY

This application must be signed under oath in the presence of a notary public and submitted to the County Clerk prior to the meeting of the county commission at which it is to be considered. All applications, originals and renewals, must be submitted with the required Twelve Dollar (\$12.00) fee. If the County Clerk notarizes your application, you must include an additional Five Dollars (\$5.00) with your application fee. Once elected, you must then be commissioned by the Governor. If elected, you will be required to post a bond in the amount of Ten Thousand Dollars (\$10,000). The bond must be filed in the office of the County Clerk, who will accept the required Two Dollar (\$2.00) fee and administer the oath of office. You are not authorized to act as a notary public until you received your commission from the Governor, filed your bond, and taken the oath of office. If you move your residence or your principal place of business out of this county, you are required by law to notify the County Clerk of the change of address and be charged a fee of Seven Dollars (\$7.00).

Please answer ALL questions in PRINT

NEW  RENEWAL

Date of Application: \_\_\_\_\_

Full Name: \_\_\_\_\_

First Middle Last Suffix

Notary Name: \_\_\_\_\_

**Applicant's Printed Name Exactly As You Wish It To Appear On Notary Seal**

Home Address: \_\_\_\_\_

City State Zip

Employed By: \_\_\_\_\_

Business Address: \_\_\_\_\_

City State Zip

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Current Commission Expires: \_\_\_\_\_

Email Address: \_\_\_\_\_

Please answer the following questions YES or NO

1. Have you ever been convicted of offering or giving a bribe, larceny, or any other offense declared infamous by law? YES/NO
2. If the answer to question 1 was YES, has your citizenship been restored? YES/NO
3. Is there an unpaid judgment against you for money received in an official capacity and due the United States, to Tennessee or any Tennessee county, or are you a defaulter to the treasury? YES/NO
4. Are you a soldier, seaman, marine, or airman in the regular Army, Navy, or Air Force of the United States, a member of the United States Congress, or a person holding any office of profit or trust under any foreign power, other state or the United States? YES/NO
5. Have you ever been removed from office as a notary public of official misconduct? YES/NO
6. Have you ever had a notarial commission revoked or suspended by this or any other state? YES/NO
7. Have you ever been found by a court of this state or any other state to have engaged in the unauthorized practice of law? YES/NO
8. Is there any other reason that you are legally disqualified from holding the office of notary public? YES/NO
9. Are you a United States citizen or legal permanent resident? YES/NO

I DO SWEAR AND AFFIRM UNDER PENALTIES OF PERJURY THAT THE STATEMENTS ABOVE ARE TRUE AND CORRECT

Signature of Applicant \_\_\_\_\_

State of Tennessee, KNOX County

Personally appeared before me, \_\_\_\_\_, with whom I am personally acquainted, and who acknowledged that he/she executed within instruments for the purpose there stated.

Witness my hand, at office, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Notary Public My Commission Expires: \_\_\_\_\_

**For additional information and online services, visit us at [www.knoxcounty.org/clerk](http://www.knoxcounty.org/clerk)**