

KNOX COUNTY RETIREMENT AND PENSION BOARD

May 24, 2021

The Knox County Retirement and Pension Board met in regular session on Monday, May 24, 2021, at 3:00 P.M. in the County Commission Conference Room 640, City-County Building, Knoxville, Tennessee.

The following members were present: Chairman Chris Caldwell, Proxy for Mayor Jacobs, Commissioner Larsen Jay, Vice Chairman, Commissioner Randy Smith, Secretary, Commissioner Charles Busler, Commissioner Kyle Ward, Mr. Gabe Mullinax, Mr. Jim Snowden and Mr. Chris Simons. Ms. Janet Samar was absent.

Also present at the meeting were:

USI Consulting Group: Mr. Bob Cross, Mr. Ralph Lehman and Ms. Brenda Trollope

Legal Counsel: Mr. Bill Mason, Ms. Ashley Trotto and Ms. Stephanie Coleman

Retirement Staff: Ms. Jennifer Schroeder, Ms. Terri Chase, Ms. Nyla Breshears and Ms. Mitzi Stooksbury

IN RE: CALL TO ORDER

Chairman Caldwell presided and called the meeting to order.

IN RE: AMENDMENTS TO AGENDA

Chairman Caldwell reported an amended agenda had been provided prior to the meeting.

IN RE: APPROVAL OF MINUTES OF APRIL 26, 2021

Chairman Caldwell presented the minutes for the board meeting held on April 26, 2021. Commissioner Busler made a motion to approve the minutes for April 26, 2021, as written. The motion was seconded by Mr. Simons. All members present voted in favor. The motion passed unanimously.

IN RE: APPLICATIONS FOR RETIREMENT – DEFINED CONTRIBUTION PLAN AND AUTHORIZATION OF CREDITED SERVICE BENEFIT BASED ON COMPLETED YEARS OF SERVICE

The following applications for retirement and the credited service benefit based upon completed years of credited service at the date of retirement, as provided in the Defined Contribution Plan, were presented for consideration:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>CREDITED SERVICE</u>		<u>EFFECTIVE DATE</u>
Karen Blackburn	PBA	11 years	10 months	June 1, 2021
Raina Boxx	Schools	24 years	3 months	June 1, 2021
Evelyn DeBusk	Schools	25 years	9 months	June 1, 2021
Remedios Jones	Schools	6 years	6 months	June 1, 2021
Mary Kitchens	Schools	6 years	7 months	June 1, 2021
Ronnie Nease	Health	32 years	2 months	June 1, 2021
William Oliver	MedEx	5 years	2 months	June 1, 2021

A motion was made by Commissioner Smith to approve the applications for retirement under the Defined Contribution Plan as presented and to authorize the Directed Custodian, Charles Schwab, to make

disposition of the benefits upon certification from USI and to authorize the Trustee, State Street Bank, to make payment of the credited service benefit. The motion was seconded by Mr. Simons. All members present voted in favor. The motion passed unanimously.

IN RE: APPLICATION FOR RETIREMENT – UNIFORMED OFFICERS PENSION PLAN

The following application for retirement, as provided in the Uniformed Officers Pension Plan, was presented for consideration:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>CREDITED SERVICE</u>	<u>EFFECTIVE DATE</u>
John Huff	Sheriff	25 years 5 months	June 1, 2021
Glenn Smith	Sheriff	30 years 10 months	June 1, 2021

A motion was made by Mr. Mullinax to approve the application for retirement under the Uniformed Officers Pension Plan as presented and to authorize Trustee, State Street Bank, to make payment of the monthly benefits. The motion was seconded by Commissioner Jay. A roll call vote was taken. All members present voted in favor. The motion passed.

IN RE: REPORT OF EXECUTIVE DIRECTOR

- **Office Staff** – Ms. Schroeder announced that the office staff returned to the building on May 17th.
- **NCPERS Seminar** – A trustee education seminar is being hosted on June 8th and 9th by NCPERS.
- **Board Packet** – Ms. Schroeder inquired if the Board would rather receive the packet via email or paper copy. The consensus was that the packet would be provided by email and paper copy would be available upon request.
- **June Board Meeting** – The Commission Conference Room is in use for the month of June. The meeting will be moved to room 575.
- **ReedGroup Renewal** – Ms. Schroeder presented the ReedGroup renewal proposal and contract terms. There were no increases in rates. Commissioner Jay and Ms. Schroeder gave a synopsis of ReedGroup’s service and Ms. Schroeder provided a summary of claims to date. A motion was made by Commissioner Jay to approve the ReedGroup renewal, pending legal review and approval of the associated contract amendment. The motion was seconded by Commissioner Ward. All members present voted in favor. The motion passed.

IN RE: REPORT OF INVESTMENT COMMITTEE

- **Monthly Rates of Return** – Commissioner Smith presented the rates of return for the Defined Contribution and Defined Benefit Plans and stated the overall rates of return are in line with respective markets.
- **Investment Changes** – Mr. Cross presented the proposed investment changes. A motion was made by Commissioner Smith to approve the proposed investment changes described in the Investment Committee’s Summary and Recommendations, attached to these minutes. The motion was seconded by Mr. Mullinax. All members present voted in favor. The motion passed.

IN RE: REPORT OF LEGAL COUNSEL

Ms. Coleman reported on the Ethers lawsuit, noting that Judge Weaver is expected to be back to work in June. All cases have been delayed until his return.

Mr. Mason had no report.

IN RE: REPORT OF ACTUARY

- **UOPP Funding Projections and Policy** – Mr. Cross presented the proposed revised UOPP funding policy along with the funding amortization schedule. A motion was made by Commissioner Smith to approve the revised UOPP funding policy. The motion was seconded by Commissioner Jay. All members present voted in favor. The motion passed.
- **Valuations** – Mr. Cross presented the valuations. A motion was made by Mr. Mullinax to approve the valuations. The motion was seconded by Mr. Simons. All members present voted in favor. The motion passed.

IN RE: APPROVAL OF PAYMENT – STATEMENT OF ACCOUNTS

The following statement of accounts for professional services was presented for consideration and approval of payment, in accordance with agreements, audits and recommended for payment by Ms. Schroeder:

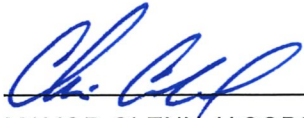
Invoices for MAY 2021 (Legal Invoices are approved for the previous Months Expense)	Fiscal 21 YTD Approved Invoices 4/30/2021	MAY Invoices For Approval	Fiscal 21 YTD Approved Invoices 5/31/2021	FY 21 Budget vs. Actual 5/31/2021
BENXL				Budget \$50,000.00
Invoice #		\$0.00		Expenses \$0.00
TOTAL BENXL	\$0.00	\$0.00	\$0.00	Remaining Budget \$50,000.00
KENNERLY, MONTGOMERY & FINLEY, P.C.				Budget \$2,000.00
Invoice #		\$0.00		Rec'd from Participe \$1,000.00
TOTAL KENNERLY, MONTGOMERY & FINLEY, P.C.	\$1,000.00	\$0.00	\$1,000.00	Expenses \$1,000.00 Remaining Budget \$2,000.00
Owings, Wilson & Coleman				Budget \$52,000.00
Invoice #		\$0.00		
Invoice # 9947M Glenn		\$0.00		
Invoice # 9942M Knox County vs. Etters		\$1,775.00		Expense -\$94,231.92
*** TOTAL OWINGS, WILSON & COLEMAN	\$92,456.92	\$1,775.00	\$94,231.92	Remaining Budget -\$42,231.92
USI CONSULTING GROUP				Budget \$475,000.00
Invoice # 90052281		\$56,263.10		Expense -\$455,436.57
Invoice # 90052264		\$250.00		
TOTAL USI CONSULTING GROUP	\$398,923.47	\$56,513.10	\$455,436.57	Remaining Budget \$19,563.43
Invoices for MAY 2021	\$492,380.39	\$58,288.10	\$550,668.49	
*** Retainer not included in approved billings for the Board			Fiscal 21 YTD	
Owings, Wilson & Coleman Retainer	\$4,000 per month		\$44,000.00	
Kennerly Montgomery Retainer	\$12,000 per month		\$132,000.00	
USI Quarterly Fee for DB Advisory Services	\$37,000 per quarter		\$148,000.00	
Fees Received from QDRO* Participants	\$500 (DC Fee)		\$1,000.00	
	\$2,000 (DB Fee)		\$0.00	

*QDRO fee is Paid to Retirement Office which offsets the legal fee

After review of the statement of accounts and invoices, a motion was made by Commissioner Jay that the Board authorize the payment indicated above to be paid from the designated Retirement Plans. The motion was seconded by Commissioner Ward. All members present voted in favor. The motion passed unanimously.

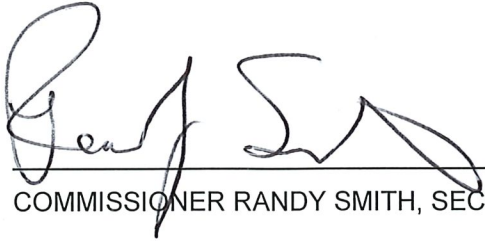
ADJOURNMENT

Chairman Caldwell asked if there was a motion to adjourn. Commissioner Jay made a motion to adjourn, which was seconded by Commissioner Smith, and the meeting was adjourned.



MAYOR GLENN JACOBS, CHAIRMAN

BY PROXY, CHRIS CALDWELL



COMMISSIONER RANDY SMITH, SECRETARY